

Running Projects in the Community

Aims

This course is about the skills needed to run any type of project in the community. By the end of the course, participants will know how to

- Assess needs within a community
- Develop a vision, aims and objectives
- Appraise options and test ideas
- Plan a project, taking account of resources
- Involve people in a project, taking account of skills and aspirations
- Manage, monitor and review a project.



Outline programme

Session 1 Introduction to the course and to one another

Overview of the project management cycle

Defining problems and developing a vision

Session 2 Assessing resources

Generating possible solutions

Appraising and prioritising options

Session 3 Planning a project: Defining tasks; skills auditing; agreeing who does what; time-tabling; setting objectives; monitoring

Practice session

Session 4 Implementing a project and learning from experience

Review of course